

ALLIANCE OF MOTION PICTURE AND TELEVISION PRODUCERS

15301 Ventura Boulevard, Building E, Sherman Oaks, CA 91403

Tel: 818.995.3600 • Fax: 818.285.4450 • www.amptp.org

Carol A. Lombardini
President

Direct: 818.935.5930

As of August 1, 2024

**NOTICE TO PRODUCERS REPRESENTED BY THE AMPTP
IN NEGOTIATIONS FOR THE
2024 MAKE-UP ARTISTS AND HAIR STYLISTS, LOCAL 706 AGREEMENT:**

Re: Non-Deductible Breakfast (NDB) Notations on Time Cards

During the 2024 negotiations with Make-up Artists and Hair Stylists, Local 706, the Union raised a concern that Make-up Artists and Hair Stylists are sometimes asked to notate on their time cards that they have taken a non-deductible breakfast (“NDB”) when in fact they have not. The Union also reported that other employees sometimes mark an NDB on the Hair Stylists’ and Make-up Artists’ time cards when they have not taken an NDB.

Productions are hereby reminded that employees should never be asked to report information on their time cards that is not accurate, nor should other individuals modify the time card of an employee to report inaccurate information.

Any employee who is asked to report an NDB on a time card, and who has not in fact taken an NDB, should immediately contact a representative of Producer’s Labor Relations department (or may contact a representative of Local 706 and ask that Local 706 contact the Producer on the employee’s behalf) and report the incident. Likewise, if an employee’s time card is modified to include an NDB that the employee has not taken, the employee (or Local 706) should so report to Labor Relations. When the Producer is notified, a Labor Relations representative will promptly investigate and, if requested, shall endeavor to maintain in confidence the identity of the employee who was the source of the report.

This bulletin will also serve as a reminder that an employee who has been instructed to take an NDB, whether by direction on the call sheet or otherwise, should do so unless the employee has received approval from a supervisor not to do so.

Sincerely,



Carol A. Lombardini

CAL;lg

cc: Matthew D. Loeb
Karen Westerfield